



Success. It's In Our Nature.

Policy Name: Trustee Professional Development

Policy Number: BOT-1

Functional Area(s) Responsible: FLCC Board of Trustees

Owner(s) of Policy: FLCC Board of Trustees

Most Recent BOT Approval Date: 4/3/2024 (New Policy)

Most Recent Review Date: Spring 2024

Most Recent Review/Revision Type: none minor/non-substantive substantive/extensive

Policy Statement:

The FLCC Board of Trustees believes that effective decisions are critical components of leadership. In addition, it is important for trustees to recognize their obligation to participate in professional development and training to become more informed on the concerns and challenges facing community colleges at the local, state, and national level. Therefore, the Board is invested in creating and supporting the professional development of its individual members.

Reason(s) for Policy:

This policy has been implemented to ensure that prospective as well as current trustees understand the expectation to participate in development opportunities and to understand the various development opportunities available.

Applicability of Policy:

All FLCC Board of Trustees members, President, and Board Secretary and the appointing bodies (i.e. Ontario County and New York State Governor's Office) should be familiar with this policy.

Definitions:

None

Related Documents:

Association of Governing Boards (AGB) - <https://agb.org/trusteeship-article/the-10-habits-of-highly-effective-boards/>

Procedures:

The FLCC Board allocates monies in the College's annual operating budget to support Board planning retreats and to encourage trustee attendance at appropriate state, regional, and/or national conferences. It is important that an adequate allocation of funds are available so that all trustees may participate in at least one professional development activity annually. The College will support participation for multiple events/activities by a trustee who serves as an officer of the Board and/or holds office in a state, regional, or national association.

Examples of Board Development activities:

- Complete the onboarding process as a new trustee in the first three (3) months.

- Participate in a minimum of one (1) Board Retreat per year. Attend at least three (3) FLCC events per year.
- Join a county meeting at least once per year.
- The Board will send two to three trustee representatives per year to the NYCCT fall professional development conference.
- Attend a minimum of one (1) New York Community College Trustees (NYCCT) association virtual event per year (e.g., roundtable discussions, educational modules, guest speaker presentations, social gatherings).
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- Attend a minimum of one (1) American Association of Community College Trustees (ACCT) event within the first four (4) years of the trustees' term.
- Attend other community college professional development opportunities as appropriate.

The Policy will be evaluated every two years by the Board Development Committee and Board of Trustees but updated as needed.

Forms/Online Processes:

None

Appendix:

None